



03 July 2019

## Parent Conferences

**The school will finish early at 2pm for the Parent Conferences on**  
**Thursday 25 July week 1 of term 3 &**  
**Wednesday 31 July week 2 of term 3**

Dear Parents

The purpose of mid year conferences is to discuss and share information about your child's progress in key areas of his/her schooling.

Your child's mid term report will go home on Friday 5 July 2019.

Achievement against the National Curriculum in Reading, Writing and Mathematics is recorded in the report and will be discussed at the conference.

All Year 1 – 6 children need to attend the conference with their parents. If there is a sensitive issue that you wish to discuss without your child present, you can arrange another appointment with the teacher.

Parents need to bring the report form to the conference. The children will also show parents examples of work that illustrate and celebrate their effort and achievement. The conference will be for 15 minutes.

We hope you will leave the conference with an understanding of your child's levels of achievement and with an understanding of how you can help him/her to work towards the next steps. We have noticed that students who have had support from home as well as from school in learning their basic facts, spelling and reading, have made significant progress in these areas each year. Everyone benefits from a partnership between school and home.

We expect every parent will attend this mid-year conference. **The Board has agreed to school finishing early at 2pm on Thursday 25 July and Wednesday 31 July to allow enough time slots for every parent.**

**G2, G4 and A3 – even though your child's class has had their parent conferences at the end of term 2. These classes will also finish at 2pm.**

If you cannot attend a conference on either of these days, please contact your child's teacher.

There are only enough time slots for 1 conference per child on the conference nights. It is preferable for parents not living together to jointly attend a conference on one of the scheduled evenings.

Conferences can be booked using the electronic booking process. Conference times can be booked, cancelled or changed *online* by you at any time up to the day of your child's interview.

Conference times are on a 'first come first served basis'.

For parents who do not have internet access, there is an alternative option listed below as Option Two.

Log on to [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz) and book now. For the school code and further guidance see instructions below.

Regards

**JULIE HENDERSON**

Principal

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## Booking your 'Conference' is easy

### Option One: Online (preferred option)

Log onto [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz) and enter our

unique school code: **cvpba**

Enter your details and your child's name. You can enter details for all your children if you have more than one at Eastern Hutt School then **Click Go**

Select your child's Year Level in the first column and Teacher in the second column.  
Once finished **Click Go**

Select the times/s that you require and then **Click Go**

Review your details and **Click Finished**.

You can come back and modify your times and days at anytime up to and including the day of your child's interviews.

**Option Two:** Give us a call 566 0167 – with your child's name and room number and we will get back to you with an interview time.

**Our Unique School  
Code:**

**cvpba**